



NORTHCHURCH PARISH COUNCIL
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**NORTHCHURCH PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 4th SEPTEMBER 2023 AT 7.00 PM
NORTHCHURCH SOCIAL CENTRE BELL LANE NORTHCHURCH HP4 3 RD**

To Councillors:

Michela Capozzi

Mark Somervail

Neil Pocock

Gordon Godfrey

Lara Pringle

Lyndsey Abercromby

Parul Dix

Chair

Vice Chair

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and the press.

Usha Kilich

Proper Officer

30th August 2023

AGENDA

32/23 APOLOGIES FOR ABSENCE

To receive apologies for absence

33/23 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda

34/23 Public Participation is allowed 15 minutes

35/23 MINUTES

- a. To approve the minutes of the meeting of the 26th June 2023 Full Council and EOM Minutes from 14th August 2023, to approve F&GP 19th June 2023.
- b. Matters arising from previous meetings that are not included as agenda items below

36/23 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors

37/23 CHAIRMAN'S REPORT

- a. Ashridge Ramblings – to view the newsletter please [click here](#)
- b. BCA Newsletter July 2023 – to view the newsletter please [click here](#)
- c. Members News DBC (Councillors only)
- d. Dacorum's Den 2023 Launch – to view the webpage please [click here](#)
- e. Letter of objection received for the closure of ticket office at Berkhamsted Station – to view the letter please [click here](#)
- f. Development Management Training (Councillors only)
- g. Hedgehog Highways Project – [Click here](#) to view
- h. Community Garden for Northchurch at St Mary's School
- i. St Albans City and District Council – Local Plan Consultation – to view please [click here](#)

38/23 CLERKS REPORT

- a. DBC Newsletter (Councillors only)

39/23 ROAD SAFETY

- a. Cllr Capozzi has had a revised quotation from HCC to undertake the feasibility study for recreation ground crossing and it has increased by 50%. Quotations from private consultants are required
- b. There are outstanding enquires with Cllr Douris regarding
 - i. New drop kerb on New Road opposite the slip-lane to the canal
 - ii. Mirrors opposite the exit to the upper allotments on to New Road
 - iii. 20mph zone outside St Mary's School

40/23 OPEN SPACE

- a. Cllr Pocock proposes to approve the request for NPC to grant permission for a commemorative plaque to be installed beneath the 'Northchurch' village sign near the shops in honour of ex-parish councillor and Northchurch resident Bert Hosier
- b. To discuss and approve expenditure for the skate ramp
- c. In August, Cllr Capozzi approved an emergency spend for the treatment of moles in the recreation ground
- d. Cllr Abercromby is leading discussions regarding the upgrade of the toddler area in the playground

41/23 ALLOTMENT

- a. The order for the new entrance gate at the upper allotment has been ordered. An installation date is yet to be confirmed but it is anticipated to be late October/early November
- b. The works to reduce the height and width of the hedge on the upper allotment is due to be completed in early October. The replacement of the deer fence will immediately follow on
- c. Cllr Capozzi thanks all plot holders who have worked hard to help clear the area between their plots and the hedge to allow the works to be undertaken
- d. A review of all documentation associated with the allotments is being reviewed and will be approved and issued to all allotment holders by the end of October
- e. Cllr Capozzi has not had any feedback from HCC regarding the potential soakaway in the verge outside the upper allotment to reduce the flooding

42/23 FINANCE AND GENERAL PURPOSES

- a. Cllr Capozzi proposes to accept the YTD Summary for July 2023/34
- b. Cllr Capozzi proposes to accept the quote for the annual insurance for £2,162.20
- c. Cllr Capozzi proposes to accept the quote from Tree Monkey to undertake the hedgerow maintenance work at the Upper Allotment
- d. Cllr Capozzi proposes the approval of a £1,000 budget to assist plot holders in the clearing of the rubbish from the Upper Allotment
- e. Cllr Capozzi proposes to approve a £1,500 budget to pay for Chartered Surveyor services to assist in the rent review and leasing documentation for Sunnyside Nurseries.
- f. To receive and approve the External Audit Report for the Year Ending 31st March 2023.

43/23 FUTURE AGENDA ITEMS**44/23 DATE OF NEXT MEETING**

The next meeting will be held on 16th October 2023 at 7.00 p.m. Social Centre Bell Lane Northchurch HP4 3 RD

